

# Fernwood Lodge Rental Agreement

Horton Haven Christian Camp  
P.O. Box 276  
Chapel Hill, TN 37034  
Phone: 931-364-7656  
Fax: 931-364-3039

Camp Use \_\_\_\_\_  
Approved By: \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

On behalf of \_\_\_\_\_, I would like to reserve the Horton Haven Fernwood Lodge for the following dates: \_\_\_/\_\_\_-\_\_\_/20\_\_\_. We will have approximately \_\_\_\_\_ people in \_\_\_\_\_ rooms and I will confirm the exact number no later than 5 days prior to our retreat. I understand that we must have or pay for at least 20 people and that the maximum is 52, unless other arrangements are made. All rooms will accommodate up to four people (1 double bed and 2 bunk beds), and have private bathrooms, heat and A/C. The use of the meeting rooms (4) in the lodge and camp activities such as hayride, campfire, canoeing, and sports field etc. is included as weather permits. The use of the gym for two hours is also included. Rappelling is available for \$5 per person with a minimum charge of \$100. An indoor climbing wall is available for \$5 per climb (minimum 20 climbs). Seasonal: Our outdoor swimming pool may be used for an additional fee of \$75 per group for 2 hours and each additional hour is \$25. These activities MUST be arranged in advance.

Room rates: \$55 per night single or double occupancy / \$65 per night 3 persons / \$75 per night 4 persons

We will pay \$50 per person for camp use fees and three meals. Additional meals may be requested in advance at \$7 each, \$4 for children ages 4 to 8, and children under 3 are free. Only meal offered on Sunday is a continental breakfast and it is \$5 a person. Breakfast is served at 8:00am, Lunch at 12:00pm, and Dinner at 6:00pm. All meals are served in the camp dining hall, and prepared and served by the Horton Haven Staff. Linens are provided in the lodge rooms. There is NO smoking, alcohol, or fireworks/arms in the lodge or on the campgrounds.

Enclosed is our deposit of \$750, and our sales tax exemption form, to confirm this reservation. We understand this deposit will be cashed, but will be returned to us BY MAIL AFTER THE RETREAT if we are not rebooking for the following year, provided there has been no damage done by any of our group. This DEPOSIT IS NOT TO BE SUBTRACTED FROM THE AMOUNT DUE. I understand that if it becomes necessary for us to cancel within 90 days of our reservations, we forfeit our deposit unless Horton Haven is able to schedule another retreat in our place. If we cancel within 60 days of our retreat, we forfeit our deposit regardless.

## **I also understand that full payment is expected UPON OUR ARRIVAL.**

I have read and agree with the doctrinal statement in its entirety.

Person in Charge \_\_\_\_\_

Church Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ (office/church) Fax: ( ) \_\_\_\_\_ - \_\_\_\_\_

Additional contact #'s: ( ) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Signature \_\_\_\_\_

**Rental Worksheet**

Horton Haven Christian Camp  
 P.O. Box 276  
 Chapel Hill, TN 37034  
 Phone: 931-364-7656  
 Fax: 931-364-3039

Camp Use _____
Approved By: _____

Date \_\_\_/\_\_\_/\_\_\_

Name of Group: \_\_\_\_\_

Date & Time of arrival: \_\_\_/\_\_\_/\_\_\_, \_\_\_:\_\_\_ a.m./p.m.

Date & Time of departure: \_\_\_/\_\_\_/\_\_\_, \_\_\_:\_\_\_ a.m./p.m.

Please check group type:    Men                Women            Teens          
    Children           Couples           Young Adults

Estimated number of people:    Male:\_\_\_\_\_Female:\_\_\_\_\_

A more precise number MUST be provided at least 5 days prior to arrival.

Meal Times: Breakfast 8:00am, Lunch 12:00pm, Dinner 6:00pm

Meals Requested: (please check)

Date:\_\_\_\_\_

Breakfast     Lunch     Dinner

Date:\_\_\_\_\_

Breakfast     Lunch     Dinner

Date:\_\_\_\_\_

Breakfast     Lunch     Dinner

Date:\_\_\_\_\_

Breakfast     Lunch     Dinner

Equipment set up	Day	Time
TV / VCR / DVD	_____	_____
White Board	_____	_____
Indoor Volleyball	_____	_____

*Any activities checked below must be confirmed no later than 30 days prior to your retreat.*

Activities Requested	Day	Time	High Adventure Area	Day	Time
Campfire	_____	_____	Zip Line	_____	_____
Hayride	_____	_____	Outdoor Wall	_____	_____
Canoeing	_____	_____	Leap of Faith	_____	_____
Rappelling	_____	_____	Swing by Choice	_____	_____
Swimming Pool	_____	_____	Flying Squirrel	_____	_____
Challenge Courses	_____	_____	Jacob's Ladder	_____	_____
Sports Field	_____	_____	Vertical Playpen	_____	_____
Gym	_____	_____			
Climbing Wall	_____	_____			

Additional Set up Requests	Day	Time
_____	_____	_____
_____	_____	_____

**A copy of your retreat schedule would be appreciated, but is not required. Return this worksheet with you completed agreement form to Horton Haven with your deposit to confirm your reservation.**